

Notification of Team Member Change For

_____ (Team name)

New Team Member / Change in role of an existing team member – (please circle one)

Team Member's Name: _____

Beginning Date: _____ Team Member Role: _____

Check one:

I (Rainmaker) will be responsible for the team member's office bill

Team Member is responsible for their office bill. We will bill the team member separately however the rainmaker is ultimately responsible if the team member does not pay.

**Rainmaker understands that if new team member is enrolled in the Productivity Coaching Program, that team member remains in the program and all productivity compensation splits apply until that team member's obligations are fulfilled.

***Any current KWOP agent who joins an existing KWOP team, must have TL/Broker Signature

I, _____, Team Leader-KWOP approve of this team change.
Paul Teller /Randy Vanderpool

Team Member Company \$ cap/ Additional notes _____

Removal of Member from Team:

Team Member's Name: _____

Removal Date: _____

I understand that my team's volume, office bills, and status may change when adding or removing team members. **If I fail to complete this form when adding, changing a role, or removing team member, I acknowledge that the KWOP MCA dept will not be held responsible for making such changes or ramifications of changes not made.**

Rainmaker: _____ Date: _____

Team Member: _____ Date: _____

Internal Office use only:

Copier

Team Tool

Winmore

AE Cloud

Front Desk – Mailbox/roster